

STEPS & DANCE COMPANY

ENROLMENT CONDITIONS

1. General

- 1.1 A parent or guardian must sign **and** enrol students under the age of 18 years.
- 1.2 STEPS DANCE COMPANY(SDC) takes no responsibility for loss or damage to personal property.
- 1.3 Dance terms are based upon State School terms and will vary accordingly.
- 1.4 STEPS property is to be respected at all times.
- 1.5 When enrolled in STEPS ON STAGE, by signing these Enrolment Conditions, the EISTEDDFOD TEAM AGREEMENT on the reverse side of this page is also understood and agreed upon.

2. Presentation & Class Rules

- 2.1 All students must adhere to SDC uniform regulations, be suitably groomed **and shoes must be worn** and readily dressed for all classes. The latest uniform as specified by SDC must be worn to all syllabus classes.
- 2.2 Family and friends will not be allowed to view classes unless prior permission by Principals.
- 2.3 Students may not participate in dance classes elsewhere while enrolled at SDC without prior consent from Principals.
- 2.4 Mobile phones are not permitted to be used in class unless advised by teacher.

3. Safety

- 3.1 To avoid congestion and safety concerns, parents are to drop children off at the gate beside reception.
- 3.2 For the safety of all students parents may only pass through the gate to use toilet facilities. Under no circumstances are parents to wait in the reception area or the Green Room.
- 3.3 It is understood that classes at SDC are undertaken at student's own risk.
- 3.4 It is understood that any media form which contains students is for media and advertising purposes only.
- 3.5 SDC follows a COVID safe plan and must be followed according to its regulations at all times.

4. Cancellation Policy

- 4.1 4 weeks notice in writing must be given to Principals to advise of any cancellations of enrolment.
- 4.2 Change or cancellation of any class must be approved by Principals.
- 4.3 There is **no refund** given for classes missed or classes that fall on a public holiday. Classes that have been charged on a public holiday can be made up with in the same term of the public holiday only.
- 4.4 There is **no refund or make up classes** given for classes missed due to **personal vacations, school camps etc.**
- 4.5 Make up classes are **only offered to** students who miss their classes due to illness or injury and must provide a medical certificate.
- 4.6 There are no refunds for term fees once paid. If a student decides to withdraw from classes a refund will not be given and forfeited. Term fees are invoiced on a term basis.
- 4.7 No part of the Examination Fees are refundable.
- 4.8 Once students confirm being in end of year concert they are liable for all cost of costumes.
- 4.9 If withdrawing from SDC, student is not permitted to perform or utilise any part of SDC group, solo, exam, dance, and costume.

Fees Policy

- 5.1 It is understood that if fees are not finalised by first week of each term, a \$35 late fee will be charged unless prior arrangements have been made. SDC accepts EZY DEBIT as a form of payment, however dishonor fees apply. Fees include GST and must be paid before commencement of next term.
- 5.2 Students may not be able to resume classes or private tuition until all outstanding fees are paid.
- 5.3 5% Early bird discounts are applied to term fees which are paid in full (in its entirety) prior to end of the previous term. This discount excludes YES program, CERT, Aerial, Workshops and Performance teams including the registration fee.
- 5.4 Fees paid within first week of the term will be charged at standard rate without any discount.
- 5.5 5% Sibling discounts are applied to the smaller fee each term. The sibling discount excludes YES program, CERT, Aerial, Workshops and Performance teams including registration
- 5.6 If enrolled in CERT, the student's full year must be paid for regardless of cancellation.

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PERFORMANCE TEAM CONDITIONS

REGISTRATION FEES include GROUP ENTRY FEES, APRA, INSURANCE, ADMINISTRATION FEES, MUSIC UPLOADS & COMPETITOR PASS
PERFORMANCE TEAM FEE includes AGE GROUP STEPS ON STAGE CLASS, OPPORTUNITY TO WORK WITH NEXT AGE GROUP AT NO EXTRA CHARGE (higher age group fees apply) & ALL EXTRA PERFORMANCE TEAM CLASSES AND REHEARSALS. NOT INCLUDING WORKSHOPS

6 Years Performance Team	\$140.00 Registration Fee	\$210.00 per Terms 1,2 & 3
8/10/12/15 Years Performance Team	\$165.00 Registration Fee	\$370.00 per Terms 1,2 & 3
Opens Performance Team	\$165.00 Registration Fee	\$370.00 per Terms 1,2 & 3

PLEASE NOTE: Performance Team fees are calculated over full year's tuition. Registration Fee is not eligible to receive any discounts. Performance Team fees paid after week 2 of term incur \$35 late fee for fees outstanding.

EISTEDDFOD TEAM AGREEMENT

- I agree to attend and be committed to all eisteddfods SDC enters throughout the year.
Only by a written agreement made with the Principals one month prior to a group performance may a student be exempted from the performance, unless sickness or injury occurs.
- 2022 *Steps on Stage* uniform must be worn to all eisteddfods, and uniform must be in excellent condition at all times.
- I understand that I must attend all weekly rehearsals and attend all extra rehearsals throughout the year, unless prior notification of absence is given.
- I understand that during practices I must wear Performance Team leotard or uniform, bring all required shoes and props and be punctual to all rehearsals.
- I agree that I must respect all teachers and SDC staff involved in preparing for eisteddfods.
- I agree that at each and every eisteddfod I will represent SDC with pride and be respectful to other dance schools.
- I understand that I must purchase and bring all accessories, stockings, costumes etc. to every competition.
- I understand that if I miss too many rehearsals or miss a competition, my placing in all dances will not be guaranteed to be the same upon my return.
- I understand that throughout the year, new or second-hand costumes may be needed to be purchased and I must ensure that the total payment is to be made before the costume can be collected.
- We fully trust that the teacher's final decision in regards to placings and costumes is made in the best interests of the whole team at that point in time.
- I understand that if I do not abide by these terms and conditions that I may be dismissed from the SDC *Performance Team*.
- I understand that if I move out of an age group or withdraw my enrolment from SDC, I am not permitted to personally sell my eisteddfod group costumes and they must be returned to SDC, where they will be sold on my behalf. I understand that I will only receive payment once the item is sold.
- I understand that my costume(s) may be swapped at any time for correct sizing within performance group
- I understand the extra rehearsals are needed and must be attended at all times.